



OJAI WOMEN'S FUND

How Groups are Formed

The Ojai Women's Fund encourages its members to form a Giving Circle Group. Becoming a giving circle member is a great way to be involved. Many members combine their donations to join the fund in this way.

- Potential members reach out to friends, coworkers, or others who would like to join in OWF's philanthropic mission.
- A group leader is identified, and the group decides on a name. Once the group is formed, a decision is made to divide the minimum of \$1,000 among the members. The only criteria is that each member pays a minimum of \$100. Groups from 2 to 15 members are all welcome to join. There is no upper limit to donation.
- The Group Leader provides a single point of contact for all communications between the group and the Ojai Women's Fund and helps keep the group organized and informed of key OWF activities.
- A member can be in more than one group.
- The only criteria is each group requires a \$100 contribution.
- If a member wishes to join OWF and is not in a group, OWF will assist in finding a group.

Become a Group Leader

Ojai Women's Fund sincerely appreciates our group members serving as *Group Leaders*. The Group Leader is a single point of contact for all communications between her group and the OWF and helps keep the group organized and informed of key OWF activities.

Primary responsibilities for Group Leaders include:

- Recruits new members into the group, if needed, to bring the group's collective donation total to \$1,000
- Reminds group members to include the Group Name when submitting their membership renewal, whether using the online form or using the downloaded form
- Ensures membership contributions are received by OWF on or before the due date
- Hosts a group member meeting to discuss and vote on the proposed grant recipients
- Encourages members to attend OWF events, including our education events and Annual Grants Celebration
- Reestablishes her giving group annually, encouraging group members to be involved year after year
- Most of all has fun with the group and considers finding ways to bring the group together beyond once or twice a year.

To form a new group, complete the Group Member Form that includes the group's name, all member names, email addresses, and other contact information and submits it to the Membership Committee. Group Leaders: [Please download and complete the Group Member Form](#)